



2024 Endorsement® Renewal Outline

Once an applicant has attained Endorsement, the initial certificate documents the date renewal is due. Renewal is required **annually by December 31** to remain on the [Active Endorsement Registry](#).

1

Renew VAIMH Membership
<https://www.vaimh.org/membership-form>
\$60.00 Annual Membership Fee

2

Update EASy Portfolio
<https://vaimh.myeasy.org>
Details Tab:
a) Update VAIMH Membership Expiration Date
b) Confirm Contact information is correct
Profile:
c) Update demographic information, if applicable.

3

Ethics Tab
Recommit to the Code of Ethics

Training Documentation Tool
This form may help to organize and document annual PD events throughout the year.

4

Training/Professional Development
A minimum of **15 clock hours** of relationship-based education and training pertaining to the promotion of social-emotional development and/or the practice of IECMH are required annually.
3 of the 15 hours must address DEI as it pertains to IECMH.
Endorsed Reflective Supervisors (ERS) must document the receipt of **3 hours** of training received on the [provision of RS](#).

5
Qualified Endorsed RSC Providers:
FS-ERS
MHS-ERS
MHM-C

Reflective Supervision
These categories of Endorsement must document the receipt of **12 hours** of RSC (group or individual) received annually from an Endorsed RSC Provider.
Family Specialist (FS) **Mental Health Specialist (MHS)** **Mental Health Mentor-Clinical (MHM-C)**
Endorsed Reflective Supervisors (ERS) -
In addition to receiving RSC about your direct service work, a focus of your sessions should address the reflective supervision you are providing to others.

Submit for Renewal
between October 1 & December 31
\$40 Endorsement Renewal Fee

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